



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** September 12, 2023

**Title of Item:** Approve Revitalization Grant: Award funding

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Mark Jeffers	<b>Department:</b> Economic Development
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<b>Presenter (Name and Title):</b> Mark Jeffers, Economic Development Coordinator	<b>Estimated Time Needed:</b> 5 minutes
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**Summary of Issue:**

The Aitkin County Economic Development Committee has received and reviewed grant funding requests for the Revitalization Grant Program. Grant applications for all grants reviewed and grant award summary are included.

The Committee recommends and requests approval to award the following grant at this time:

Wilson and Associates \$5,000

The purpose of this grant fund is to help support local businesses to upgrade/revitalize the outside presence of their business property in our community in an effort to drive economic growth. As business owners and members of our community, it is important that we establish and maintain an image of growth and success. The fund will help support upgrades of awnings, signage, outdoor aesthetics, and general business image and appearance.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Economic Development requests approval of a motion to award the recommended grant.

**Financial Impact:**  
*Is there a cost associated with this request?*  Yes  No  
*What is the total cost, with tax and shipping? \$*  
*Is this budgeted?*  Yes  No *Please Explain:*  
 This funding is budgeted through the ARPA funding.

## 2023 Revitalization Grant Program

#	Applicant Name	Project Name	City	\$ requested	\$ Awarded
1	Gramma's Pantry/Beanery	Terrace Project	Aitkin	\$ 5,000.00	
2	Growth Innovations	Building painting	Aitkin	\$ 12,814.68	
3	Lowe Properties	awning replacement	Aitkin	\$ 5,000.00	\$ 5,000.00
4	Sam's Custom Meat Processing	Door replacement	Tamarack	\$ 5,000.00	\$ 5,000.00
5	Northland Hydraulic Services	sign replacement	Hill City	\$ 10,000.00	\$ 5,000.00
6	Sarah's Shining Star Daycare	sign replacement	McGregor	\$ 5,000.00	
7	The Locker Room	Patio construction (between Block North and The Locker Room)	Aitkin	\$ 5,000.00	\$ 3,000.00
8	Jaques Art Center	upgrade of doors	Aitkin	\$ 1,020.00	\$ 1,020.00
9	HOPE	Tree removal to add statue		\$ 5,000.00	
10	Holy Family Catholic Church	upgrade of signage and siding	McGregor	\$ 5,000.00	
11	Roadside Market	new siding on retail building	Hill City	\$ 5,000.00	\$ 5,000.00
12	ASAP Towing	new lot upgrade	Aitkin	\$ 5,000.00	
	My Crafts & Things	awning replacement	Aitkin	\$ 1,151.50	\$ 1,151.50
	Smokey Jakes BBQ	awning replacement	Aitkin	\$ 1,006.00	\$ 1,006.00
13	Growth Innovations: Property 2, main street Aitkin	awning replacement	Aitkin	\$ 1,520.75	\$ 1,521.00
14	Village Pump Saloon	painting exterior of business	Tamarack	\$ 4,600.00	\$ 4,600.00
15	SB Pharmacy	Sealing and striping of parking lot	McGregor	\$ 5,000.00	
16	Round Lake Resort	new dock installation	McGregor	\$ 5,000.00	\$ -
17	Sunny's	sign replacement	Hill City	\$ 5,000.00	\$ 5,000.00
18	City of Palisade	outside upgrade	Palisade	\$ 5,000.00	\$ -
19	Ginger Marie's	awning installation	Aitkin	\$ 5,000.00	\$ 2,000.00
#1 @	Gramma's Pantry/Beanery	Patio construction	Aitkin	\$ 5,000.00	\$ 2,000.00
20	Aitkin ALANO Society	Exterior building painting	Aitkin	\$ 2,000.00	\$ -
21	Palisade One Stop	replace current roadside signage	Palisade	\$ 1,500.00	\$ 3,000.00
22	Angels of McGregor	roof replacement	McGregor	\$ 5,000.00	
23	Trails Inn Quadna Mountain	campground improvement	Hill City	\$ 5,000.00	
24	Hello Gorgeous	awning installation- new business	Aitkin	\$ 712.50	\$ 712.50
25	McGregor Home Center	exterior upgrades	McGregor	\$ 5,000.00	\$ 5,000.00
26	McGregor Baking Company	exterior upgrades	McGregor	\$ 4,000.00	\$ 4,000.00
27	Wilson and Associates (Am Fam)	front exterior upgrades	Aitkin	\$ 5,000.00	\$ 5,000.00
				\$ 135,325.43	\$ 59,011.00

Remaining \$ 10,411.00



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## Application for Aitkin County Business Revitalization Grant Program 2023

1. Grant requests should be submitted by EMAIL to: [mark.jeffers@co.aitkin.mn.us](mailto:mark.jeffers@co.aitkin.mn.us), subject line: Revitalization Grant 2023 or by mail to:  
Mark Jeffers  
Aitkin County Government Center,  
307 2<sup>nd</sup> Street NW, Room 316,  
Aitkin, MN 56431.
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

### APPLICANT INFORMATION

#### PROGRAM INFORMATION

**Business Name:** Wilson + Associates, Inc American Family Insurance  
**Address:** 117 MN Ave N  
 Aitkin, MN 56431

**Person in Charge of Project:** Amy Wilson

**Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):**

**Contact Person's Phone #:** 218 927-6537

**Contact Person's Email:** awilson@amfam.com

**Description of your organization:**

Insurance Agency

**Mission Statement of your organization:**

To inspire, protect + restore your dreams



**FUNDING:**

Amount requested from Aitkin County \$ 5,000  
 (Minimum \$1000, maximum request is \$5,000). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of the business' match \$ 5,000  
 Total projected budget \$ 10,000

**PROJECT DESCRIPTION: Be concise and complete; attach supporting information if needed.**

putting stone on front bottom part  
 on the front of building  
 painting the building (possibly a mural)

**PROJECT BUDGET: in the space below, provide a budget for the entire project.**

Category	Grant Funds	Applicant Funds	Total
Labor for Stone	1,800	1,800	\$3,600
Stone	2,000	2,000	\$4,000
Painting	1,200	1,200	\$2,400
<b>TOTALS</b>			

Will your organization accept a grant if it is partially funded? yes

Along with your application, please attach all documents that will assist the committee in their decision. Examples may include drawings or sketches of planned awning or signage upgrades, detailed quotes of work to be accomplished (if available).

Business Owner Signature:

Name Amy Wilson

Date: 7/28/2023

PROPOSAL

FROM Croatt Masonry  
Mark Croatt  
29816 288th Ln  
Aitkin, MN 56431

(320)684-2593

www.croatt.com

Proposal No. 22-11  
Sheet No. 1  
Date 05/16/2023

Proposal Submitted To:

Work To Be Performed At:

Name Wilson & Associates, Inc, American Family  
Address: 117 Minnesota Ave. N  
Aitkin, MN 56431  
Phone: (218) 927-6537

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of:

American Family Storefront Stonework which includes:

- Twenty-two feet of stone drip cap.
- Eighteen inches by twenty-two feet long culture stone
- Stone drip cap wire lath, stone facing and mortar to be supplied by owner
- Labor only, also includes concrete anchors and silicone
- Labor includes removal of existing materials before install the stone

\*At the time job is completed, added fuel surcharges or material cost increases from this date will be added on to the total amount due

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of: \$3,600.00 with payment to be made as follows:

Half down when job is started with balance due upon completion

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance upon above work. Workmen's Compensation is carried by CROATT MASONRY through Superior Point and Public Liability Insurance is carried by CROATT MASONRY through American Family Insurance. For your records, we can have proof of liability insurance mailed directly to you from American Family.

Respectfully Submitted 

Per **CROATT MASONRY**

Note - This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date \_\_\_\_\_

Signature (see below)\*\* \_\_\_\_\_

\*\*If accepted, please sign and return one copy to Croatt Masonry and keep the other for your records